

Architectural Review Application

THE LAKE CONWAY WOODS ASSOCIATION, P.O. Box 568201, Orlando, FL 32856-8201 • Email: board@lakeconwaywoods.net

Applicant's Name: \_\_\_\_\_ Property Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Lot Owner's Name (if different): \_\_\_\_\_ Applicant's Phone: Day \_\_\_\_\_ Night \_\_\_\_\_

Applicant's email (for response): \_\_\_\_\_

Instructions:

- Submit a separate application for each project.
• Association assessments must be current prior to approval.
• This application may be mailed, scanned and emailed to the address listed above. Color chip samples must be mailed. It may also be hand-delivered to the Chair of the ARC.
• Only complete applications (including any required plans and specifications) will be accepted.
• As applicable, attach plans and specifications indicating site layout, structural design, exterior elevations, materials and colors, landscaping, drainage, lighting, irrigation, and other features proposed.
• The applicant will be notified in writing of a final determination within 30 days of receipt of the complete application. Provide an email address for a faster response.
• Unless the Architectural Guidelines and governing documents provide otherwise, work may not commence until written approval is received from the ARC.
• Once approval is granted, work must be completed within six (6) months, or the application must be resubmitted and approved.
• The Lot Owner assumes all liability for and is responsible for all damages to other lots and /or common areas which may result from the performance of this work and is responsible for the conduct of all persons, agents, contractors, subcontractors and employees connected with this work.

PURPOSE OF APPLICATION: Check appropriate item. [ ] Addition [ ] Exterior color change [ ] Shed [ ] Gazebo [ ] Driveway modification [ ] Other \_\_\_\_\_ Attach 2 color swatches denoting body, trim, accent color, doors, garage doors, shutters, etc.

Description:

\_\_\_\_\_
\_\_\_\_\_

Contractor/Architect Name (if applicable): \_\_\_\_\_ Phone: \_\_\_\_\_

Notice: The ARC is not responsible for the structural integrity or soundness of approved construction or modification, for compliance with building codes and other governmental requirements, or for ensuring that every dwelling is aesthetically pleasing or otherwise acceptable to other Lot Owners.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

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ARCHITECTURAL REVIEW COMMITTEE

Approved: \_\_\_\_\_ Disapproved: \_\_\_\_\_
Signature Date Signature Date

COMMENTS/CONDITIONS FROM ARC: \_\_\_\_\_

\_\_\_\_\_
\_\_\_\_\_

ARC Member Votes

1. ( ) Yes ( ) No ( ) Conditional Initials \_\_\_\_\_ 2. ( ) Yes ( ) No ( ) Conditional Initials \_\_\_\_\_ 3. ( ) Yes ( ) No ( ) Conditional Initials \_\_\_\_\_

Date Received by ARC: \_\_\_\_\_ Date Reviewed by ARC: \_\_\_\_\_

Date Mailed by ARC to Mailing Address: \_\_\_\_\_ Date Mailed Certified (if applicable): \_\_\_\_\_